

CONSOLIDATED ANNUAL PROCUREMENT PLAN CY-2012

OFFICE SUPPLIES:

DESCRIPTION	UNITS	TOTAL
1. AIR FRESHENER	Bottles	32
2. ALCOHOL	Bottles	129
3. BALLPEN PILOT BLACK	Pieces	308
4. BALLPEN PILOT BLUE	Pieces	38
5. BALLPEN PILOT RED	Pieces	46
6. BALLPEN PILOT RETRACTABLE BLACK	Pieces	86
7. BALLPEN PILOT RETRACTABLE BLUE	Pieces	6
8. BATTERY AA ENERGIZER	Pieces	18
9. BATTERY AAA RECHARGABLE	Pieces	8
10. BAYGON SPRAY BIG	Bottles	18
11. CD RECORDABLE	Pieces	92
12. BOND PAPER HC- LONG-SUB.20	Reams	343
13. BOND PAPER HC- SHORT-SUB.20	Reams	265
14. BOND PAPER -SUB.16- LONG	Reams	18
15. BOND PAPER- SUB. 16- SHORT	Reams	6
16. CALCULATOR CASIO	Pieces	12
17. CARBON PAPER LONG-CIFC	Boxes	7
18. CARBON PAPER PERMAFILM	Boxes	4
19. COLUMNAR NOTEBOOKS- 10 col.	Pieces	7
20. COLUMNAR NOTEBOOKS- 12 col.	Piece	1
21. COLUMNAR NOTEBOOKS-14 col.	Pieces	9
22. COLUMNAR NOTEBOOKS- 16 col.	Piece	1
23. COLUMNAR NOTEBOOKS- 2 col.	Piece	1
24. COLUMNAR NOTEBOOKS- 4 col.	Pieces	6
25. COLUMNAR NOTEBOOKS- 6 col.	Pieces.	4
26. COLUMNAR PAD- 14 col.	Pads	5
27. COLUMNAR PAD- 16 col.	Pads	2
28. COLUMNAR PAD- 30 col.	Pads	15
29. COMPUTER INK- 141 – CYAN	Pieces	4
30. COMPUTER INK – 141- YELLOW	Pieces	2
31. COMPUTER INK EPSON 141 [4 in 1]	Pieces	6
32. COMPUTER INK EPSON 141 BLACK	Pieces	18

DESCRIPTION	UNITS	TOTAL
33. COMPUTER INK INK41 MAGENTA	Pieces	2
34. COM PUTER INK –HP 21	Pieces	32
35. COMPUTER INK- HP 27	Pieces	19
36. COMPUTER INK- HP 22	Pieces	19
37. COMPUTER INK- HP 28.	Pieces	6
38. COMPUTER INK- HP 60 COLORED.	Pieces	6
39. CORRECTION FLUID	Bottles	82
40. CUTTER BIG	Pieces	10
41. CUTTER SMALL. P	Pieces	2
42 ENVELOPE BROWN LONG.	Pieces	264
43 ENVELOPE BROWN SHORT.	Pieces	29
44. ENVELOPE WHITE MAILING LONG	Boxes	26
45. ERASER ROTRING BIG	Pieces	17
46. FASTENER PLASTIC COATED	Boxes	42
47. FOLDER LONG (brown)	Pieces	1082
48. FOLDER EXPANDED LONG	Pieces	434
49. FOLDER SLIDING LONG	Pieces	20
50. FOLDER SLIDING SHORT	Pieces	30
51. ELMERS GLUE BIG	Pieces	21
52. MASKING TAPE	Pieces	36
53. MEMORY CARD 46B	Pieces	2
54. PAPER CLIP JUMBO	Pieces	40
55. PAPER CLIP SMALL	Pieces	15
56. PENCIL MONGOL # 2	Pieces	326
57. PENCL SHARPENER	Pieces	7
58. PENCIL LEAD 0.7	Pieces	2
59. PENCIL LEAD PILOT 0.5	Pieces	2
60. PENCIL MECHANICAL PILOT 0.5	Pieces	5
61. PENCIL MECHANICAL PILOT 0.7	Pieces	3
62. PENCIL JUMBO	Pieces	40
63. PENTELPEN PILOT BLACK FINE	Pieces	98
64. PENTELPEN PILOT RED FINE	Pieces	8

65. PENTELPEN INK BLACK	Pieces	9
66.PUNCHER- HEAVY DUTY	Pieces	2
67. PUSH PIN	Boxes	7
68. RECORD BOOK- 100 PAGES	Pieces	14
69. RECORD BOOK- 300 PAGES	Pieces	40
70. RECORD BOOK- 500 PAGES	Pieces	20
71. RUBBERBAND BIG	Pieces	2
72. RUBBERBAND SMALL	Pieces	4
73. RULER	Pieces	5
74. SCISSOR	Pieces	11
75. SCOTCH TAPE 1'	Pieces	34
76. SCOTCH TAPE ½	Pieces	6
77. SIGN PEN-G-TECH-C4 BLACK	Pieces	132
78. SIGN PEN-G-TECH-C4 BLUE	Pieces	12
79. SIGN PEN-G-TECH-C4 RED	Pieces	6
80. STABILO BOSS	Sets	10
81. STAMP PAD	Pieces	7
82. STAMP PAD INK	Bottles	10
83. STAPLEWIRE REMOVER	Pieces	12
84.. STAPLEWIRE # 35	Boxes	61
85. STAPLER # 35	Pieces	12
86.SWIVEL CHAIR	Pieces	4
87. TAPE DOUBLE SIDED	Pieces	6
88. TISSUE PAPER	Rolls	483
89. TYPEWRITTER RIBBON	Spoils	37
90. USB 4 GB	Pieces	11
91. USB 2 GB	Pieces	3
92. WHITEBOARDS MARKER\PEN	Pieces	20
93. WHITEBOARD ERASER	Pieces	2
94. YELLOW PAD PAPER	Pads	30